

College Church University Avenue
2022 Regular Board Meeting #2
March 16, 2022 -- 6:30 PM

Board members present: Jorge Bonilla, Charles Carrigan, Rachel Greenawalt, Mark Lamping, Jeanette Martinson, Aaron Meyer, Doug Nielsen, Kyle Olney, Jim Rankin, Jen Shride, Amy Smith, John Thomson

Board members absent: Sheldon Jones

Staff members present: Pastor Jen Johnson, Tim Mercer, Pastor Mark Quanstrom,

1. **PRAYER:** Prayer around the table to begin the meeting

2. **ADMINISTRATION**

A. **ACTION:** Motion to approve the agenda (Jorge Bonilla/Rachel Greenawalt). Motion approved.

B. **ACTION:** Mark Lamping reviewed the minutes from the February 2022 Meeting. (Jim Rankin/Aaron Meyer) A motion was made to approve these minutes. Motion approved.

C. Stewards and Trustees were designated.

The following will serve as stewards: Jen Shride, Jeanette Martinson, Sheldon Jones, Jorge Bonilla, Rachel Greenawalt, Jim Rankin

The following will serve as Trustees: Kyle Olney, Doug Nielsen, Chuck Carrigan, John Thomson, Amy Smith, Mark Lamping, Aaron Meyer

D. **ACTION:** The following individuals would like to become members of College Church: Tina Bruner (T), Greg Bruner (T), Joyce Henderson (S), Pat Case (S). A motion was made and approved to welcome these new members by Transfer (T) and Statement of Faith (S). (Doug Nielsen/Kyle Olney)

3. **FINANCE**

A. Tim Mercer reviewed the finance report through February 28, 2022. We received a significant gift in February to be used for regular operations as shown on the income report. This report also includes monthly comparisons of income and budget numbers. **ACTION:** Motion was approved to accept this report (Jeanette Martinson/Jen Shride)

4. **FORWARD TOGETHER REPORT**

A. Pastor Mark outlined the projects still needing to be finalized.

- We are still in the process of gathering bids for the exterior sign and exterior lighting.
- Additional furnishings for the new space have been ordered, with only a few more pieces needed to finish out the space.
- Plans for the playscape to be installed are pending.
- Olivet will be doing the pavement of the parking lot, and they will most likely wait until the summer break.

The board affirmed plans to move forward on finishing these projects.

5. **BUILDING AND PROPERTY**

A. John Thomson reviewed the ongoing projects for the rest of the building.

- The replacement of the flat roof sections has been finished.
- The third floor needs updated flooring and furniture. John has contacted John Fitts for a bid.
- We have contacted Keast electric for a bid to update the lights in various locations. This lighting replacement project includes approximately 32 lights in the basement hallways and room 100. In addition, lighting fixtures on the second floor and the landing will be updated.

- B. Maintenance on our Reuter pipe organ has been put off for too many years and needs to be done before irreparable damage is done. The cost for this maintenance, to be done by Dean Christian, will be approx. \$30,000. **ACTION:** Motion was approved to allocate \$30,000 for organ maintenance. (Jen Shride/Amy Smith)
- C. The sound systems in the CLC and the third-floor youth worship room will be assessed for replacement. The board will consider bids for these projects when presented.

6. DISCIPLESHIP

- A. The Sunday School teachers and pastoral staff met and assigned each class a list of folks who are not participating in Sunday School yet. The classes will send out personal invitations to Sunday School class activities.

7. OUTREACH

- A. Pastor Mark informed the board that he has asked Braxton Cook and Brad Brackett to lead CCUA's outreach efforts to encourage our near neighbors and the community to come and be part of our church.

8. PASTORAL CARE

- A. Pastor Jen reported that the Prayer and Care Team planned a prayer walk for the Fire and Police Departments in Bourbonnais. The prayer walk will be held on March 26 at 10AM.

9. NMI

- A. Amy Smith gave a report on the recent Faith Promise/Missions weekend held on February 26-27. Dave and Betsy Scott, co-pastors from Northside Chicago Nazarene Church were the guest speakers. They gave a great message. The pledges/promises collected are approximately 50% toward our goal of \$125,000.
- B. Amy Smith suggested that the board approve a direct allocation to CCUA's World Evangelism Fund budget of 5.5% from a recent large unrestricted gift/offering (\$80,000).
(Note: Because WEF is set up to be 5.5% of the church's income, the more gifts that come in result in a larger CCUA commitment to WEF. A direct 5.5% allocation to WEF from large contributions will assist NMI as it continues to support our local responsibility to the denominational goals of WEF.)

ACTION: Motion was approved to have the church treasurer transfer 5.5% of the recent \$80,000 gift to the NMI World Evangelism Fund budget of CCUA. (Kyle Olney/Doug Nielsen)
(Note: The action approved is specific to this gift only.)

EXECUTIVE SESSION: PASTOR'S REPORT

- A. Pastor Mark updated the board concerning his activities related to is recently established relationship with Northern Seminary. The board affirmed our pastor in these endeavors.
- B. After reviewing a report of staff salaries from January 2021, August 2021, and anticipated staff salaries resulting from action taken by the board in February, Pastor Mark requested that the board consider changes to the pastor's new salary that was approved at that meeting. The pastor's proposal included:
 - 1) the pastor's salary be increased
 - 2) the increased salary be effective July 2022.
 - 3) the board considers that the surplus of the amount for pastoral compensation approved at the February meeting be reallocated toward the salaries of existing and new staff members at CCUA.

ACTION: Motion was made to accept our pastor's proposal. (Doug Nielson; Kyle Olney) Vote to approve: 12 yea, 1 nay.

- C. New Staff Position: Online Congregation Pastor. Pastor Mark recommended that CCUA hire Pastor Jacki Tamez as our Online Congregation Pastor to provide pastoral care and to develop a sense of community for our digital congregants who attend College Church via Livestream.
ACTION: Motion was approved to hire Jacki Tamez as Online Congregation Pastor. (Jeanette Martinson/Jorge Bonilla)
- D. The pastor proposed that the salary of the Executive Administrator to be adjusted commensurate to the rest of the pastoral staff's salaries. (Mark Lamping/Kyle Olney)
- E. Pastor Mark reported to the board the three reasons he shared with congregants when asked about CCUA's two-service schedule for Sunday morning worship. Those reasons are:
1. As a result of the pandemic, some attendees like the extra space they can find during the 9AM service.
 2. Some attendees just prefer the earlier 9AM option.
 3. Two services allow Kidsland volunteers to serve our children and attend a worship service.
- A discussion of the rationale for moving to a single-service schedule for the summer was inconclusive. Pastor Mark will seek the thoughts of the CCUA staff regarding this matter and report to the board as needed.

11. NEXT BOARD MEETING:

- A. Board meetings for the year are scheduled on APR 20, MAY 18, JUN 15, AUG 10, SEP 14, OCT 19, NOV 16, DEC 4. All board meetings will take place on Wednesday evenings at 6:30 PM in Room 200.

12. BENEDICTION

Mark Lamping closed the meeting with prayer.

Minutes respectfully submitted by:
Jen Johnson, Executive Administrator

Minutes reviewed and edited by:
Mark Lamping, Board Secretary