

College Church University Avenue
2023 Regular Board Meeting Minutes #6
August 17, 2023 -- 6:30 PM

Board members present: Charles Carrigan, Ron Dalton, Tony Fightmaster, Rachel Greenawalt, Shannon Hicks, Jeanette Martinson, Aaron Meyer, Kyle Olney, Jim Rankin, Don Reddick, Amy Smith, and John Thomson.

Board members absent: Russ Lovett.

Staff members present: Pastor Jen Johnson, Tim Mercer, Pastor Mark Quanstrom,

1. PRAYER

The board had a farewell party for Jim Rankin before the meeting. Jim Rankin began the meeting with prayer. He will be stepping down from the board at the end of the meeting because he is moving away.

2. ADMINISTRATION

- A. **ACTION:** Motion to approve the agenda for tonight's meeting. (John Thomson/Rachel Greenawalt)
- B. Charles Carrigan reviewed the minutes from the June meeting. **ACTION:** Motion to approve the minutes. (Shannon Hicks/Jim Rankin)
- C. Pastor Mark shared with the board that a number of staff will be enrolling in continuing education this fall. It has been the practice of the board to provide some financial assistance. Pastor Sherry, Pastor Marvin, Pastor Joel, Pastor Jen, and Brad are all interested in furthering their education. They will be taking different course loads with different financial burdens. The board discussed at length different ways to help by giving a scholarship. The board decided to give each staff member working toward a degree up to \$2000 annually, depending on their full and part-time status at the church. **ACTION:** Motion was made to grant a scholarship for each staff member working toward a degree up to \$2000 annually, depending on their full or part-time working status. (Ron Dalton/Don Reddick) For this school year, \$ 2,000 would be given to Pastor Sherry, Pastor Joel, and Pastor Jen, who are full-time, and \$ 1,500 to Brad, who is $\frac{3}{4}$ time. The board then discussed how best to help Pastor Marvin, who wants to pursue a post-graduate certificate. **ACTION:** A motion was made to grant a scholarship of \$500 towards the cost of the certificate program for Pastor Marvin, which does not cost as much. (Jeanette Martinson/Tony Fightmaster) The board decided that this would be revisited each school year.
- D. Pastor Jen led the discussion concerning the applications for local minister's license to consider. The local license interview committee interviewed two applicants this past month and recommends that Camille Church be granted her first local minister's license, and Sebastian DeVore's license be renewed for a second year. **ACTION:** A motion was made for these local licenses to be granted to Camille Church and Sebastian DeVore. (Kyle Olney/Tony Fightmaster)
- E. Pastor Mark led the discussion concerning feedback about having a uniformed police officer patrolling the premises during Sunday morning Worship services. He shared with the board that a couple of people who spoke to him were concerned about the perception of a police officer, but overall, people have given positive feedback.
- F. Pastor Jen shared that the copier lease will expire at the end of this year, and she has met with the Xerox customer representative about a new lease. With a new lease would come new equipment that would be the next generations of the current copier that will be phased out of production by the end of 2024. A new copier would be placed in the main office and the Kidsland office downstairs with a total cost that is essentially the same as what we are paying now.
- G. Charles Carrigan brought to the board that he received an email from a district representative requesting that the board consider financially supporting the full-time staff attending the District Pastor and Spouse Retreat on October 12-14. **ACTION:** Motion was made to pay \$1600 for the

full-time pastoral staff of Pastor Mark and Debi, Pastor Joel and Emily, Pastor Jen, and Pastor Sherry to attend this weekend retreat. (Aaron Meyer/Jeanette Martinson) Motion passed.

3. FINANCE

- A. Tim Mercer reported on the church's finances through July 31, 2023. He reported that we are ahead on income compared to last year. His report includes the income statement, the monthly comparables sheet, the budget, and the expenses/income statement. He also included an additional balance sheet from Quickbooks. **ACTION:** A motion was made to accept the July finance reports. (Amy Smith/Charles Carrigan) Motion passed.
- B. Tim informed the board that he would like an additional signer for checks and essential documents. The list of signers includes John Thomson, Kent Olney, Doug Nielsen, and Charles Perabeau. Tim suggests that since Charles Perabeau is no longer attending College Church, he should officially be removed and replaced by Charles Carrigan, the Current Board Secretary. **ACTION:** A motion was made to appoint Charles Carrigan as an official signer. (Ron Dalton/Don Reddick) Motion passed.
- C. Tim shared that the auditor has advised us to move the bulk of the money currently in the Fidelity account to avoid the excessive maintenance fees being charged. He will be moving this money to CD's at First American Bank.

4. DISCIPLESHIP

- A. Pastor Mark informed the board that a letter was sent to invite the congregation to join a Life Changing Community Group this fall. Sign-ups will be held on September 3 and 10. He also encouraged the board members to lead or attend a group.

4. PASTORAL CARE

- A. Pastor Jen shared that the Prayer Initiative for August focused on KIDSLAND families with children returning to school. In addition to praying for these families throughout the month, members of the Prayer and Care Team have invited the congregation to attend prayer walks around the school buildings of our children.

5. BUILDING AND PROPERTY

- A. Pastor Jen would like to move forward in purchasing the high-top tables planned for the Commons areas to improve the space for fellowship. She is planning to buy three more tables and six more stools.
- B. Pastor Jen reported to the board that Brad is still waiting on a bid to upgrade the electrical panels in the CLC so that we can move forward in upgrading the lighting and providing acoustic treatments in that space. An email will go out to the board once this becomes available.

6. OLIVET

- A. Pastor Mark informed the board that College Church will no longer host New Student Sunday during Move-in Weekend. Olivet has decided to host it themselves to encourage students to find a church home during the time they are attending Olivet. We will welcome them on the following Sunday, September 3, which will include the Taste of Ministry event held in the Commons. This will give them an opportunity to explore all of the ministries that CCUA has currently. We will be talking more about how we can incorporate the students into the life of the congregation.
- B. Dr. Dan Boone will be our Revival speaker next month, partnering with Olivet. All expenses will be shared with Olivet.
- C. Pastor Mark shared that Pastor Zach will be leading the RA/RD training and utilizing most of the spaces at College Church over the weekend of August 20th. This includes attending College Church on Sunday morning. During the Worship service, they will be prayed over by our congregation. We will also host them in the CLC for a potluck afterward.

7. PASTOR'S REPORT

- A. Pastor Mark reported on his summer activities. He shared about the mission trip to England to help out Nazarene Theological College in Manchester. Dr. Deirdre Brower-Latz shared with the team on the last day of work just how much of a blessing the group was to the college and how much they were able to save financially with how much work was done by the team. He then shared that he and Debi came down with COVID after they came home, which kept them housebound for two weeks. During this time, he and the staff met to discuss keeping the schedule of one service after the summer was over. Everyone has supported that decision.
- B. Pastor Mark shared about the Staff planning meeting called the Collect. He invited Dr. Jeff Stark to lead the staff through a leadership assessment. He shared his missional theology concepts and vision of the church's task in a post-Christendom era. All of the staff was inspired to hear from him. One thing that came out was the realization that the staff is still energized and enjoys working together.
- C. Pastor Mark explained the changes that will occur concerning the Worship leaders. Each of them will have and carry out specific tasks instead of all of them sharing the duties. Pastor Marvin will be tasked with pulling the teams together, and he will ask college students to participate in singing and playing. Luke will lead by selecting the music and leading the rehearsals. Amber will take a small step back to better care for her children but plans to participate less often. Although not part of the leadership staff, George Wolff desires to help and participate more.
- D. Pastor Mark shared the Northern update. The acting president has asked him to stay on as Dean of Faculty through the end of this coming school year. Pastor Mark expressed that he feels he is doing some needed assistance toward bringing the school back into a better structure. He would like the board to allow him to stay on at Northern in this current role through the end of May 2024. ACTION: A motion was made to approve this request. (Jeanette Martinson/Amy Smith). There was some discussion surrounding whether or not this would be detrimental to the church. Motion carried with one no vote.

8. CALENDAR

- A. The September meeting will be on September 14, 2023. Future board meetings include October 19, November 16, and December 1, which will be the Staff/Board Christmas Dinner.

9. BENEDICTION

Minutes respectfully submitted by:
Pastor Jen Johnson, Executive Administrator